SPACE COMMITTEE MEETING  
July 11, 2007  

Attending:  
Margaret Merrion, Diane Anderson, Leonard Ginsberg, Bassam Harik, Patrick Gorenchan, David Dakin, Pete Strazdas, Jim Hopfensberger, Lowell Rinker, Susan Kamman, Alex Enyedi, Conn Macomber  

Fall Classroom Update  
The Registrar reports that there are still 4 scheduled classes without rooms for Fall Semester, but that the problem is still being worked on.  

School of Art:  Faculty Studio Space  
Margaret Merrion and Jim Hopfensberger report that there are 12 faculty positions that need studio space replaced if East Hall is vacated.  Estimates for desirable studio size range from 300 to 1000 square feet.  It was generally agreed that studios of 300 to 600 square feet were the most reasonable options to pursue.  Jim has sketch options available if needed for reference.  The studios must have access to water, and waste water is an issue.  

Pete Strazdas provided brochures from the Park Trades Center and the Kalamazoo Enterprise Center, both of which rent studio space ($8 and $6 per square foot, respectively).  Copies of the brochures are attached to this report.  

Campus options for locating studios are the Upholstery Shop and part of the AT Building on the Oakland Drive Campus.  The Upholstery Shop is in poor condition and is only available after the Industrial Design program is phased out, in May 2009.  The AT Building is in fair condition (new roof) and houses the WMU ROTC program and provides storage for Logistics and Campus Facilities.  Don Penskar and David Dakin will determine how much storage can be purged.  Patrick, Jim and Margaret will tour the AT building.  It is noted that the AT building does not have maintenance or custodial service.  

Anthropology Department:  Moore Hall  
Dr. Ulin, Chair of Anthropology, is continuing to press for an answer on when the research areas in the basement of Moore Hall will be relocated.  This issue first came up three years ago when Pat Holton reviewed the building environmental conditions in the research areas and concluded that a continuing mold problem could not be successfully abated, and the program areas should be relocated.  

Campus Facilities is to review the following options for relocation of the research space:  
1.  Short-term relocation to 3rd floor Ellsworth, currently vacant.  
2.  Relocate Center for Academic Support Programs, now on 1st and 2nd floors in Moore, to 3rd floor Ellsworth, and relocation Anthro space to vacated space on 1st floor.  Offices and space on 2nd floor would be available for reassignment.
3. Relocated EUP to 3rd floor Ellsworth, CASP to 1st floor Ellsworth, Anthro to 1st floor Moore.

Other vacated space on the main campus that may be looked into are the “new” wing of McCracken Hall and the 4th floor of Moore Hall, currently serving as surge space for programs displaced by Brown Hall renovation.

**Space Request from Health, Physical Education and Recreation:**
Because the requested alterations and change of use affect rooms already assigned to HPER, the requested action does not need to be reviewed by SAC.

**Request for College of Arts and Sciences Technology Resource Center:**
Room 4216 in Dunbar Hall is being requested for use as a technology resource center, replacing the currently assigned spaced on the 2nd floor. It is not clear whether this is a function that is only temporarily in Dunbar during the Brown Hall renovation or whether this is a permanent space request. Alex Enyedi will clarify the request and update the committee at the next meeting.

Also to be considered: what can be done to improve conditions in 2nd floor location?

A copy of the request is attached at the end of this report.

**Richmond Center for Visual Arts**
The Bureau of Fire Safety (formerly the Fire Marshall) has approved Final Occupancy for the RCVA.

**Other**
Work continues on schedule on Brown Hall interior and exterior, and on Plaza entrance.

Kohrman Hall renovation is still on schedule. Kilns are being built this month. Relocation of water main is almost finished.

Next meeting: August 8, 2007 at 8:30a.m. in the President’s Conference Room.
THE PARK TRADES CENTER.

INGENUITY AT WORK.


The people engaged in this creative work are as diverse in background and personality as can be imagined. They are all driven by different purposes.

But they do have two things in common. They share a high level of genius and creativity. And they share the same roof.

They are part of the Park Trades Association and work in the historical Park Trades Center in the heart of Kalamazoo.

Call it a large studio or a creative community or a band of inventors.

It's really a place of ingenuity.

A BUILDING REBORN

The Park Trades Center has stood for nearly 100 years. It was originally a manufacturing facility for the Kalamazoo Loose Leaf Binder Company. It expanded because of growth in demand, doubled in size, doubled again, then grew an east wing.

During the 1920s it became an unoccupied warehouse and production space was leased to other companies, and the seeds were sown for a building that could accommodate a variety of purposes.

In 1950, the building was purchased by the nearby Saniwax Paper Company which owned and occupied the facility directly north. Eight loading docks were added and a driveway between the buildings was closed creating an even larger, single structure.

Later, it would be abandoned, marking its end as a useful industrial site.

And marking its beginning as a haven for creative people.

In 1983, Park Corporation purchased the property and established the Park Trades Center. Since then, it has become the home of the Park Trades Association.

A PLACE OF INGENUITY

Edison and Curé and Firestone worked in buildings like this: High windows, sturdy wood floors, wide stairwells, old-style elevators, all enclosed in a fortress of brickwork. Hallways leading to studios, workshops, offices, and four floors of them.


And many more.

The Park Trades Center houses some of the most inventive and creative work being done between Detroit and Chicago. In many cases, the work done here is done nowhere else in the country.
The details:

- 70,000 square feet of available space
- 60,000 manufacturing/10,000 office
- Extremely flexible configuration in a wide range
Park Trades Center maintains the common area as well as the restroom facilities in the building at no charge to Tenant. Parking spaces are $40.00 per space per month if available. Heat is included in the flat monthly rental rate. The entire building is sprinkled and alarmed.

Access to the facility for residents is 24/7. The building is locked and alarmed from 6pm-6am Monday through Friday and all day Saturday & Sunday. Liability insurance is required per our Lease Agreement. Contents insurance is at the discretion of the resident.

<table>
<thead>
<tr>
<th>SPACE #</th>
<th>SQUARE FOOTAGE</th>
<th>DESCRIPTION OF AREA</th>
<th>RATE PER SQUARE FOOT PER YEAR</th>
<th>FLAT MONTHLY RENTAL RATE</th>
<th>FLAT MONTHLY UTILITY PER YEAR</th>
</tr>
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<tbody>
<tr>
<td>103A</td>
<td>2000</td>
<td>Ground Floor - Concrete Floor - South Light - Space could be divided into smaller studios -</td>
<td>8.00</td>
<td>1333.33</td>
<td>60.00</td>
</tr>
<tr>
<td>307</td>
<td>900</td>
<td>3rd Floor - Wood Floor - South Light - H2O - Stairwell Entrance of Kalamazoo Avenue</td>
<td>8.00</td>
<td>800.00</td>
<td>22.50</td>
</tr>
<tr>
<td>316</td>
<td>760</td>
<td>3rd Floor - Wood &amp; Carpet Combo - French Doors - A/C - Ceiling Fans - Kitchenette - Already Divided into 4 Rooms</td>
<td>10.00</td>
<td>833.33</td>
<td>19.00</td>
</tr>
<tr>
<td>413</td>
<td>1152</td>
<td>4th Floor - Wood Floor - South &amp; West Light - H2O - Space could be divided into smaller studios</td>
<td>8.00</td>
<td>788.00</td>
<td>28.80</td>
</tr>
<tr>
<td>414</td>
<td>612</td>
<td>4th Floor - Wood Floor - North &amp; West Light</td>
<td>8.00</td>
<td>408.00</td>
<td>15.30</td>
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* Utilities include general lighting and use of computer equipment. Additional utility usage for machinery, kline, etc., will be metered and billed back to tenant accordingly.

Also available is 7,000 square feet of space at the Kalamazoo Enterprise Center located at 225 Parsons Street, Kalamazoo, MI 49007 (The Former Gibson Guitar Facility). This space could be divided, at our expense, to allow for smaller studio space. Heat, janitorial for common areas and restrooms, as well as building security are included in the monthly rental rate. Also included, at no charge, is an abundance of fenced & lighted parking.

Yearly rental would be at a rate of $6.00 per square foot.
Western Michigan University  
Campus Planning & Architecture Department  

**Request for Space**

**Policy:** All requests for new space or a change in how space is allocated between colleges or other major administrative units must be forwarded to the Space Utilization Manager for the analysis and approval process. You may fill out the form and email it to famis@wmich.edu or fax at 387-3539.

<table>
<thead>
<tr>
<th>CONTACT INFORMATION</th>
<th>CAMPUS FACILITIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Requesting Department: Arts and Sciences Tech Resources Center</td>
<td>Date: June 4, 07</td>
</tr>
<tr>
<td>Name: Jahan Aghdai</td>
<td>Phone: 7-2487</td>
</tr>
<tr>
<td>Email: <a href="mailto:aghdai@wmich.edu">aghdai@wmich.edu</a></td>
<td></td>
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</table>

**DESCRIPTION OF SPACE NEED:**

A. Space will be used for: Instruction ☐ Research ☐ Administration ☐ Storage ☐ Support ☐ Other ☐

B. Space will be used by: Faculty ☐ Prof. Staff ☐ Class. Staff ☐ RA/TA ☐ Students ☐ Other ☐

C. Have you identified a suitable location for this new space that may be available? Yes ☐ No ☐

D. If Yes, please describe, using building/room #s or attach drawing/floor plans/diagrams: (If No, please proceed to line “If.”) Dunbar 4216 Server room

E. Will you be vacating your current space? Yes ☐ No ☐

F. Will there need to be any remodeling or enhancements to accommodate your proposed use? Yes ☐ No ☐

G. If yes, please briefly describe these changes (If more space is needed you may attach additional pages):

<table>
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<tr>
<th>H. Please briefly describe how the space will be used as well as why new/additional space is needed (You may attach drawings/floor plans/diagrams):</th>
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<tbody>
<tr>
<td>1- The current server room is crowded, un air-conditioned, lacks adequate air handling, inadequate power and data.</td>
</tr>
<tr>
<td>2- The requested room is already setup as a server room with ample air handling, separate air conditioning, separate power with independent panels with UPS ready 35 amp, 25 amp 20 amp and 15 amp outlets, data access and built in conduits.</td>
</tr>
<tr>
<td>3- The requested room will provide the needed space to house and maintain four laptop carts with 93 laptops. The laptops need more reliable power to be charged overnight and adequate space for maintenance and upgrade</td>
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<tr>
<th>I. Please briefly describe any special requirements for this space including the need for proximity to other facilities (If more space is needed you may attach additional pages):</th>
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<tr>
<td>Located in the building as the designated classes are, this server room is currently unused.</td>
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<tr>
<th>J. Date Needed: ASAP</th>
<th>Length of time needed: N/A</th>
<th>Grant Fund Number:</th>
</tr>
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| K. Do you have funding available to commit to relocation? Yes ☐ No ☐ |

| L. Please provide the Net Assignable Square Feet you are requesting in each category below: |
|---|---|---|---|---|
| Total Requested NASF: 720 SQ' | NASF Office/Work Room: | NASF Research Lab: | NASF |
| Teaching Lab: | NASF Storage: | Other: Comp support room 720' NASF |

**REQUEST AUTHORIZATION SIGNATURES:**

Department Head:  
Dean/Director/VP:  

Date:  
Date: 6/22/07
From: Jahan Aghdai <jahan.aghdai@wmich.edu>
To: Patrick Gorenchan <patrick.gorenchan@wmich.edu>
Date: 6/25/2007 10:38 AM
Subject: Dunbar 4216
Attachments: Dunbar 4216 space-utilization-form.pdf
CC: Alexander Enyedi <alex.enyedi@wmich.edu>

Patrick,

Apparently, your electronic copy of the space request was blank. Therefore, no way for you to know other provided information such as when we need the room etc. I will reattach another form and also will send you a hard copy through the campus mail. I will call you tomorrow to follow up on any other information you might need.

In brief, I am requesting Dunbar 4216 for three major use. A place for our new servers, to house 93 new laptops and a place to check-in/out, upgrade and maintain laptops. We can use the room as soon as possible and will use it as long as instructional programs require use of laptop labs:

1- Server room.
   a- A temporary location for an equipped room with adequate power and air during the remaining Brown renovation period. However based on my conversation with OIT for a long term network solution, because of additional computers in both Brown and Dunbar and consequent bandwidth, network crash and failure protection issues we might have to keep one server in Dunbar.
   b- The current server room is crowded with no more space for another server rack in the room. We have added another rack for a new server last fall and another rack is about to be installed for the upcoming fall semester.
   c- The current server / technician room’s regular 110 volt 15 to 20 amps power outlets are shared with many other Dunbar rooms and hallways outlets. Any vacuum cleaner, maintenance equipment, overhead projector etc. in other rooms can trip the power off to the servers in this room. It lacks the necessary twist lock outlets, separate power lines and adequate amps. At times, inadequate air handling makes it extremely hard to work in the room.
   d- The new servers require higher UPS amps which the current server room does not have. Our new UPS web server that requires 30+ amp is currently waiting in the storage room to be prepared for the fall classes. Initial server preparation must be done now but because of lack of power and space things are on hold.

2- Mobile laptop labs checkout and housing.

   Currently there is no room designated to house the recently purchased 93 laptop computers. Laptops must be charged reliably over night and between classes. They are checked out to faculty daily and rechecked again for missing accessories, hardware and software problems when they are returned.

3- Laptop labs maintenance and upgrade.

   There is no designated space to provide maintenance for the new 93 laptops. They require counter top space to
run several hours for checkup and maintenance. A series of laptops must be turned on and on a workbench for batch imaging and upgrades, requiring adequate work space. Also, in order for classes to use reliable computers, the laptops would need routine re-imaging, maintenance and upgrade.

Room 4216 is already setup as a server room with separate panels, power lines and air system. It has all the amenities a server room requires and it is currently unused. It is in the same proximity as most classes using laptop carts in Dunbar, and it can provide the required space for routine upgrade and maintenance of the above computers.

Please let me know if there are any further information I can provide. Thanks.