SPACE ALLOCATION MEETING
June 11, 2008

Attending:
Alexander Enyedi, Patrick Gorenchan, Susan Kamman, Bassam Harik, Lowell Rinker, Diane Anderson, Martha Warfield, Leonard Ginsberg, John Goes, Conn Macomber, Jim Hopfensberger, David Dakin, Barbara McKinney

Ellsworth Hall Update:
President Dunn has given approval to proceed with the reorganization of Ellsworth Hall. The programs to be moved are:

- Center for Academic Support Programs: to move out of the 1st and 2nd floors of Moore Hall in to the first floor of Ellsworth
- Extended University Programs: to move from the first to the third floor of Ellsworth

Due to growth in these programs since the last planning review two years ago, it is not longer possible to move Faculty Senate into Ellsworth Hall. The fourth floor of Moore Hall is being considered as an alternative location.

Trimpe Building:
Patrick provided a handout of the current spaces assignments in the Trimpe Building. It is attached at the end of this report.

Martha Warfield was present to explain a space request for the Office of Diversity and Inclusion. This is a new office that reports directly to the President. It needs space for the director (Martha) and two part-time staff.

Also requesting space in Trimpe is the Turn Two Foundation. The ODI works with Turn Two and space in the same building is desirable. However, it is not clear where Turn Two could be located at this time. Their first request was to occupy two small classrooms, but these cannot be reassigned at this time due to scheduling load.

Martha Warfield will evaluate whether or not both ODI and Turn Two can share the current Faculty Senate offices.

Moore Hall:
Asbestos abatement on the 4th floor is on-going, after which there will be remodeling for new occupants. An estimate for moving the Faculty Senate offices to the 4th floor will be prepared for Lowell to review.

Bernhard Center:
The project to create a north-south corridor in the building and to relocate Student Activities and Leadership Programs to the Bernhard Center is still in development. Student Affairs needs to get student involvement in the SALP spaces; they will hold workshops in the fall. The project is still
being evaluated as to whether to proceed with part of the renovation or whether to put the whole project on hold until after the student meetings. Auxiliary Enterprises is preparing to move to the 4th floor of Moore Hall, after abatement and remodeling are complete.

**Biosciences Animal Specimens Collection Storage:**
The Collection is currently back in 1213 Wood Hall after being located in a warehouse during the Brown Hall renovation. There is concern that the Collection is not easily used and is being ignored because of its relative inaccessibility. The College of Arts and Science’s long-term plan has been to create display areas in Wood Hall, either in a few of the corridors or in the Bioscience labs, and to go through the Collection to remove unneeded or damaged specimens.

David Dakin will look into whether there are code restrictions on what can be installed in the corridors.

**ROTC and AT Building:**
ROTC has a space request for additional storage in the AT Building, but the space is currently used by Surplus Stores. Lowell will have a discussion about storage needs in the AT Building with Don Penskar. Patrick is also reviewing alternative locations for Surplus Stores.

**Library Archives:**
David Dakin will be meeting with Library Dean Reish and with Sharon Carlson from Archives to present possible solutions for a new archive location. They will then schedule a meeting with President Dunn.

**Classrooms:**
Alternative classroom space solutions continue to be discussed, as the shortage between 10a.m. and 2p.m. continues to be a problem. Lowell requested that we continue to look at reuse of space in the 1967 wing of McCracken, and would like an estimate of converting some of the larger labs to classrooms.

**Remaining topics tabled due to time constraints**

Next meeting: July 9 at 9a.m. in the President’s Conference Room