Space Allocation Committee  
April 8, 2009

Attending:
Carrie Cumming, David Dakin, Patrick Gorenchan, Susan Kamman, John Jellies, Diane Anderson, Andrew Ladd, Conn Macomber, Anand Sankey, Alex Enyedi, Martha Warfield, Nicholas Andreadis, Lowell Rinker, Ariel Anderson, Bassam Harik

Ellsworth Hall:
There will be a meeting on April 9 at 1p.m. with Diane Anderson and Tim Greene to discuss the building plans.

Ombuds Office:
The proposed new location for the Ombuds Office is on the second floor of Faunce. A floor plan is attached to this report. The main concerns are to provide enough file space and to address privacy issues.

Office of Diversity and Inclusion:
A floor plan of Trimpe showing the proposed locations for ODI and Turn Two Foundation and the current location of the Kalamazoo Promise Coordinator is attached to this report. The plans show the location of a wall to be built in room 1009, creating rooms 1009 and 1011.

After discussion there was a change to the proposed room assignments, putting the Turn Two Foundation spaces in rooms 1021 and 1017, with the proposed new wall to be built in room 1017. No new wall would be built in room 1009, and the Kalamazoo Promise Coordinator would occupy room 1007.

Central Kohrman:
The last details and “punch list” items are being completed. The rooms are still planned to be available for Summer I. There will be a confirmation of the total seat count. The Registrar is planning to re-use tablet arm chairs that have been in storage, but is looking at options for getting tables and chairs.

University Archives:
The Proposals (RFP’s) for Architectural/Engineering services for the Archives relocation project are due April 24. The selected A/E firm will develop schematic designs for the new facility which can be used for fundraising.

Bernhard Center:
The bid responses for the Bernhard Center Renovation will under budget. The contractor has been selected. There are still some changes to the overall plan and discussion about relocations and starting dates.

The Student Organization offices and the north-south public corridor are to be complete for Fall Semester.
Sangren Hall:
Programming meetings has started for the Sangren Hall renovation project. The SHW Group team and the WMU project team have held a series of meetings with current and possible building occupants. The total project scope depends on state funding levels, which are still unknown.

The next meeting of the Space Allocation Committee will be on May 13. Location to be announced.