

SPACE COMMITTEE MEETING

April 14, 2010

Attending:

Patrick Gorenchan, David Dakin, Susan Kamman, Diane Anderson, Ariel Anderson, Barbara McKinney, Alex Enyedi, Conn Macomber, Anand Sankey, Bassam Harik, Lowell Rinker, John Jellies, Pete Strazdas, George Kohrman

Sprau Tower – 10th Floor

Handouts are attached at the end of this report, including a Utilization Summary and a Floor Plan.

The Planning Division is interested in increasing the use of underutilized rooms on campus, such as seminar rooms and conference. The 10th floor of Sprau Tower may function as a small meeting room, a study lounge, or a small group gathering space, but has no regularly scheduled or assigned use. Access is restricted to building occupants, who must check out an elevator key from the Building Coordinator.

Discussion included current security issues, such as after-hours access and whether or not faculty locked their office doors. Future possible security issues included whether stairwell access to the building floors should be restricted and the affect of opening the 10th floor to common access.

Planning Division is proposing opening the 10th floor to public access, with usage controlled by electronic Room Wizards (which may be scheduled online). The hours from 11 a.m. to 1 or 2 p.m. could be reserved for general lunch or study use, so that the 10th floor could be an extension of the lobby cafe. Several issues that would need to be addressed are:

- who would monitor and cleanup the space? is this something Dining Services would be interested in?
- would additional security be needed, such as cameras trained on the elevator doors?
- how will this affect overall building traffic?

This will be further discussion at the next meeting.

Ellsworth Hall

The remodeling of the 3rd floor of Ellsworth Hall is underway, with carpet installation starting May 3 and furniture installation starting May 10. The Center for Academic Success Programs will move into the new offices in August. The space vacated by CASP in Moore Hall will be prepared for re-assignment to Anthropology.

Ombudsman Office

There are still issues for the project scope before work can start on remodeling offices in Faunce for the office of the Ombudsman. As soon as the details are settled work will start.

Sangren Hall Construction

The Sangren Hall construction project is progressing to Construction Documents phase this week. The construction signs will be going up at the end of the semester, and the construction fence will be up by May 17. Relocation of the Education Library to the ground floor of Sangren will occur in May. (Some of the materials will be moved to Waldo Library and the Frostic School of Art.)

The official groundbreaking will occur on June 1. (The groundbreaking for the new university apartments will occur on June 1 also.)

Classrooms

The Registrar has scheduled Fall Semester classes without having to use any McCracken Hall rooms. Also, there will be no classes scheduled in Knauss Hall during Summer I or II.

During the summer there will be some work on classroom and building vestibule upgrades, based on the classroom conditions survey conducted by Facilities Management.

University Apartments

The official groundbreaking for the new university apartments will occur on June 1. The project is currently in the Construction Documents phase. Diane Anderson is involved with the efforts to name the buildings. She encourages people to send her naming ideas.

Next Meeting:

May 12 at 9 a.m. in the Bernhard Center, room number TBD

SPRAU TOWER 10th FLOOR UTILIZATION SURVEY

(Alex Enyedi; 4/14/10)

SPANISH:

Our department has scheduled the 10th floor of Sprau 24 times in the last 16 months. In addition, our teaching assistants use it every day to work and eat lunch. Small groups of faculty also have committee meetings there very often.

We would use the 10th floor a lot more after 5:00 PM for receptions and meetings, but it is just too complicated because the front doors and the elevators are locked in the evening. People would have to go to the 9th floor and then take the stairs to the 10th floor. We have tried on numerous occasions to call whoever is in charge of locking the doors and the elevators to make sure that they kept them unlocked, but there is always some kind of problem with either the front door being locked, or the elevator, or both.

COMMUNICATION:

We use the 10th floor infrequently -- maybe once every couple of months for a meeting or small celebration. Most of our faculty meetings are now conducted in Brown Hall.

ENGLISH:

These are the events I am aware of that have been taking place this AY on 10th floor:

*Chaire, Erinn, and Jonthan have been meeting upstairs for scheduling etc. ENGL 1050 so they can spread out all of their work

*Third Coast Magazine uses 10th floor for preparing their issue mailings 2-x per year so they can spread everything out

*We've scheduled our Grad Advising Mtgs (Jana, Todd, Bethlynn, and I) upstairs 2 times/month

*History had a holiday or retirement party on 10th floor; I only know this because on my way out of the building for the evening I ended up unlocking the elevator for Bruce Haight and his wife to get upstairs so they could attend (the elevator wasn't unlocked, and they didn't have any way to get in without a key to unlock the stairwell entry)

*Eileen Evans had a student assessment/HLC meeting on 10th Sprau earlier this Spring semester (I only know about this because both Cathe Springsteen and Eileen asked me to be certain the elevator was unlocked for Eileen to get upstairs (it wasn't, so I ended up unlocking the elevator for her)

*I also asked Todd & Jana if AGES has been meeting upstairs, and they're not certain about this; Todd thought they were meeting in Brown Hall

*I'm not certain how frequently/if the space is being utilized as an alternate location

The feedback I've received (informally) from people in the department about scheduling 10th floor:

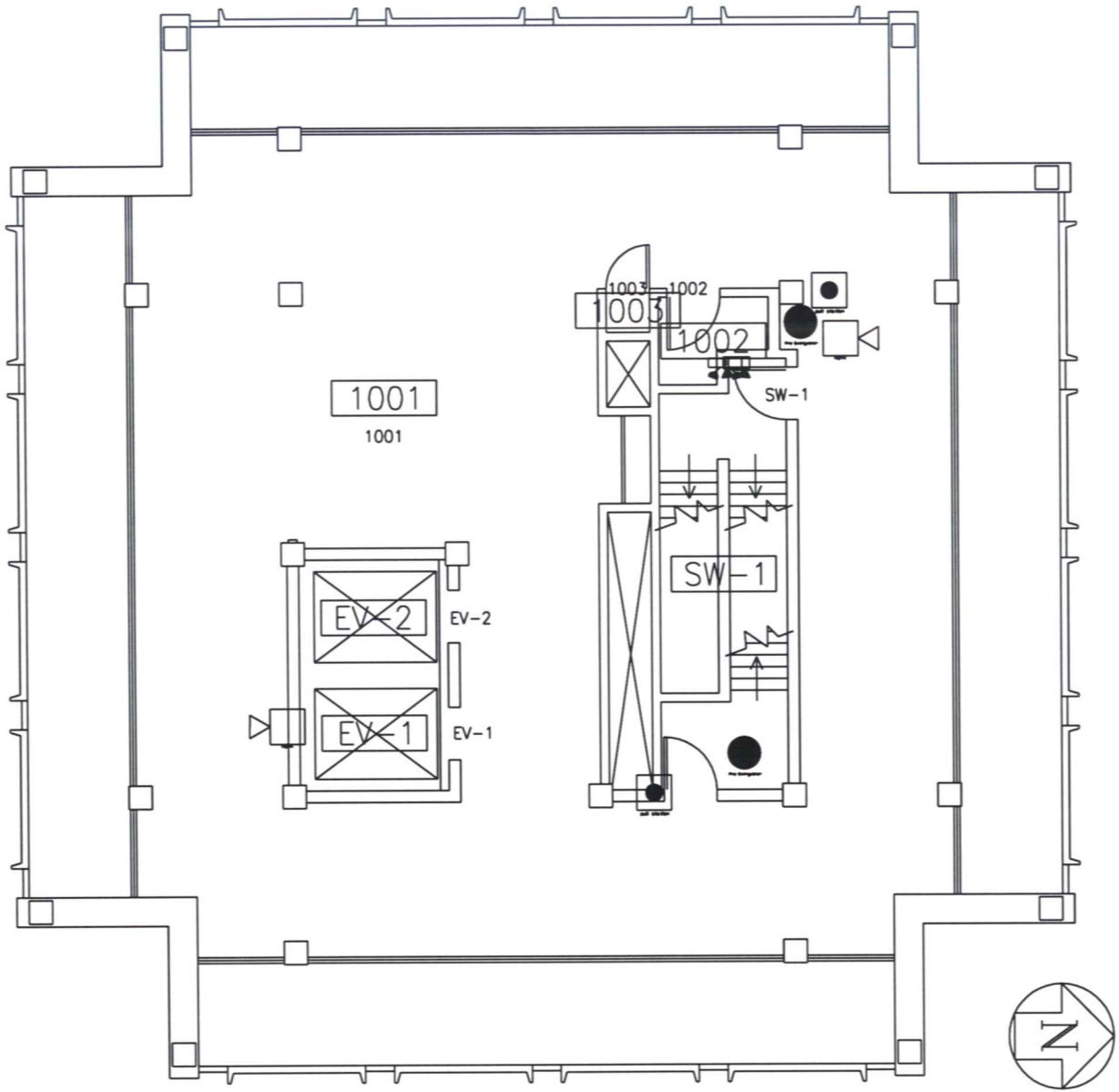
*For events is that the noise/wind does not make it a good space for speakers or public presentations

*Access is too loose to have meetings; students seem to think it is a "drop in" space or lounge which means even when the space is scheduled in advance, one is often put in the uncomfortable position of having to ask others to leave, or being interrupted with students coming up the stairs or elevator

*It is difficult to find adequate work space adjacent to or in offices in Sprau to work on a larger project, like a large mailing for TC Magazine, where they will literally fill a dozen or more mail bins; 10th Sprau lends itself to something of this nature due to the open space and portable tables/chairs

FOREIGN LANGUAGES

According to our office associate, Foreign Languages reserved the 10th floor about 3.5 times per month over the last year, and Spanish reserved it about 2 times a month. In addition, people use it often for more informal and sometimes impromptu meetings, conferences with students, independent studies, and study groups, as our offices are so scrunched (to use a word that I may have invented).



BLDG #43 1,600 sq ft. net

SPRAU TOWER

10TH FLOOR