Space Allocation Committee  
January 14, 2009  

Attending:  
Ariel Anderson, Pete Strazdas, John Goes, Bassam Harik, Leonard Ginsberg, David Dakin, Barbara McKinney, Diane Anderson, Conn Macomber, Patrick Gorenchan, Susan Kamman

Office Remodels and Relocations: Trimpe and Moore Hall  
Faculty Senate office will be moving into Moore Hall in March. The vacated spaces in Trimpe will be remodeled for the Turn Two and the Diversity and Inclusion offices. The tentative move date is in June. Another room in Moore Hall, temporarily assigned to Anthropology, may be reassigned to Faculty Senate after Anthropology leaves.

Auxiliary Enterprises  
AE offices have successfully moved into Moore Hall. There are continuing discussions on clarifying all move costs. Additional staff and office moves may occur, but there must be agreement on the type and number of offices, pending discussions about the university’s closed versus open office standards. (“Closed” offices have walls and doors; “open” offices are desk stations or cubicles.)

ROTC in the AT Building  
The dividing wall has been installed in the large room in the AT Building, accommodating ROTC indoors training. Occupancy approval is pending lead paint remediation and solving all safety and egress issues.

Ellsworth Hall  
There will be an Ellsworth Hall user-groups discussion meeting on Friday, the 16th. The intent is to be able to make final decisions of future occupancy and possible schedule of remodeling and relocations.

Kohrman Hall, McCracken Hall and Sangren Hall: classroom possibilities  
The 1967 addition to McCracken Hall and the ground level of Sangren Hall are vacant spaces that have the potential to be remodeled as standard classrooms. However, the remodeling costs will probably be higher than average because these spaces will require significant cleanup and possible hazardous materials abatement. At this time there is no cost estimate for the work.

The middle level of Central Kohrman is in the final stages of cleanup, furnishing, and installing A/V technology. Renovation of the lower and upper levels of Central Kohrman will continue as funds are available.

University Archives  
The Request for Qualifications for Architecture/Engineering firms will be released in the next few weeks. There is approval to hire the professionals and take the project through Schematic Design, which will provide a scope of work and estimated costs. At that point the project will go on hold pending funding.
**Bernhard Center**
The student organization spaces are in final review. The intent is to complete work on the north-south public corridor and the student organization offices by the start of Fall Semester, 2009. Additional work is to follow, including Student Activities staff offices relocations from Faunce to the Bernhard Center and other BC office relocations.

**Sangren Hall Capital Outlay Project: update**
David Dakin met with Department of Management and Budget people to discuss how to manage a Phase I/Phase II project and still meet state reporting requirements. The DMB has agreed to work with a modified project approach.

The various options for planning the project will be discussed after the Architecture/Engineering firm is selected. A meeting with the President and the Senior Staff will occur in March.

There were 36 responses to the Sangren Hall Request for Qualifications. Nine of the firms were asked to submit a Request for Proposals. Interviews will be held with the firms submitting the most promising proposals.

**Classrooms Issues: Registrar**
Per a request from the Provost, the Registrar is trying to schedule a wider range of times for Fall 2009. Anticipating the disruptive affect of the future closing of Sangren Hall, the plan is to gradually accustom students and faculty to new scheduling patterns over the next several semesters.

The Registrar was asked to send the Provost’s Council a report of the impact of closing Sangren Hall and relocating all the classrooms.

The next Space Allocation Committee meeting will be March 11 at 9a.m.